

○特定非営利活動促進法施行条例

○Ordinance for Enforcement of the Act on Promotion of Specified Non-profit  
Activities

平成一〇年一〇月八日

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Amendments Ordinance No. 17 of March 14, 2003

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Ordinance No. 139 of December 25, 2008

平成二四年三月三〇日条例第二八号

Ordinance No. 28 of March 30, 2012

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Ordinance No. 108 of October 11, 2012

平成二七年一〇月一五日条例第一一七号

Ordinance No. 117 of October 15, 2015

平成二八年一二月二二日条例第一〇九号

Ordinance No. 109 of December 22, 2016

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Ordinance No. 52 of June 14, 2017

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Ordinance No. 22 of March 29, 2019

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Ordinance No. 33 of September 26, 2019

令和三年三月三一日条例第一〇号

Ordinance No. 10 of March 31, 2021

令和四年三月一〇日条例第一号

Ordinance No. 1 of March 10, 2022

特定非営利活動促進法施行条例を公布する。

The Ordinance for Enforcement of the Act on Promotion of Specified Non-profit  
Activities is hereby promulgated.

特定非営利活動促進法施行条例

Ordinance for Enforcement of the Act on Promotion of Specified Non-profit  
Activities

(趣旨)

(Purpose)

第一条 この条例は、特定非営利活動促進法(平成十年法律第七号。以下「法」という。)

第二章、第三章及び第五章の施行に関し必要な事項を定めるものとする。

Article 1 This ordinance prescribes the necessary matters regarding the enforcement of Chapters 2, 3 and 5 of the Act on Promotion of Specified Non-profit Activities (Act No. 7 of 1998, hereinafter referred to as the "Act").

(平二四条例二八・一部改正)

(Partially amended by Ordinance No. 28 of 2012)

(設立の認証申請)

(Application for Certification of Establishment)

第二条 法第十条第一項の認証を受けようとする者は、東京都規則(以下「規則」という。)

で定めるところにより、同項に掲げる書類を添付して、次に掲げる事項を記載した申請書を知事に提出するものとする。

Article 2 (1) A person who intends to receive certification under Article 10, paragraph (1) of the Act shall, pursuant to the provisions of the Tokyo Metropolitan Government Regulations (hereinafter referred to as the "Regulations"), submit to the governor an application form which describes the matters set forth below and has the documents listed in the same paragraph attached.

一 申請者の氏名(法人にあっては、その名称及び代表者の氏名)及び住所(法人にあっては、その主たる事務所の所在地)又は居所

(i) The applicant's name (in the case of a corporation, its name and the name of its representative) and address (in the case of a corporation, the location of its principal office) or residence

二 設立しようとする特定非営利活動法人の名称、代表者の氏名並びに主たる事務所及びその他の事務所の所在地

(ii) The name of the corporation engaging in specified non-profit activities that is to be established, the name of its representative, and the locations of its principal office and other offices

三 設立しようとする特定非営利活動法人の定款に記載された目的

(iii) The purpose stated in the articles of incorporation of the corporation engaging in specified non-profit activities that is to be established

2 法第十条第一項第二号ハ(法第二十三条第二項の適用を受ける場合及び法第三十四条第五項において準用する場合を含む。)に規定する書面は、次に掲げるとおりとする。

(2) The documents prescribed in Article 10, paragraph (1), item (ii)(c) of the Act (including cases where Article 23, paragraph (2) of the Act applies and cases where it is applied mutatis mutandis pursuant to Article 34, paragraph (5) of the Act) shall be as

follows.

一 当該役員が住民基本台帳法(昭和四十二年法律第八十一号)の適用を受ける者である場合にあっては、同法第十二条第一項に規定する住民票の写し

(i) If the officer is a person subject to the Basic Resident Registration Act (Act No. 81 of 1967), a copy of the resident record prescribed in Article 12, paragraph (1) of the same Act

二 当該役員が前号に該当しない者である場合にあっては、当該役員の住所又は居所を証する権限のある官公署が発給する文書

(ii) If the officer does not fall under the preceding item, a document issued by a public agency authorized to evidence the domicile or residence of the officer

3 前項の規定にかかわらず、知事が住民基本台帳法第三十条の十一第一項の規定により地方公共団体情報システム機構から当該役員に係る機構保存本人確認情報の提供を受けるとき又は同法第三十条の十五第一項の規定により都道府県知事保存本人確認情報を利用するときは、第一項の規定による申請書には、前項第一号に掲げる書面を添付することを要しない。

(3) Notwithstanding the provisions of the preceding paragraph, when the governor receives the provision of identity verification information for the officer stored by the Japan Agency for Local Authority Information Systems pursuant to the provisions of Article 30-11, paragraph (1) of the Basic Resident Registration Act, or uses identity verification information stored by a prefectural governor pursuant to Article 30-15, paragraph (1) of the same Act, it is not necessary to attach the document listed in item (i) of the preceding paragraph to the application form pursuant to the provisions of paragraph (1).

(平一五条例一七・平二四条例二八・平二四条例一〇八・平二七条例一一七・一部改正)

(Partially amended by Ordinance No. 17 of 2003, Ordinance No. 28 of 2012, Ordinance No. 108 of 2012, and Ordinance No. 117 of 2015)

(縦覧期間中の補正)

(Correction During Public Inspection Period)

第三条 法第十条第四項に規定する条例で定める軽微なものは、内容の同一性に影響を与えない範囲の不備であり、かつ、客観的に明白な誤記、誤字又は脱字に係るものとする。

Article 3 (1) Minor defects to be defined by ordinance as prescribed in Article 10, paragraph (4) of the Act shall be defects that do not affect the identity of the content and are objectively obvious errors, typographical errors, or omissions.

2 法第十条第四項の規定による補正を行う場合は、規則で定めるところにより、補正後の申請書又は書類を添付した補正書を知事に提出するものとする。

(2) When making a correction pursuant to the provisions of Article 10, paragraph (4) of the Act, a correction form with the corrected application form or document attached shall be submitted to the governor in accordance with the Regulations.

(平二四条例二八・全改、令三条例一〇・一部改正)

(Fully amended by Ordinance No. 28 of 2012, partially amended by Ordinance No. 10 of 2021)

(社員総会の議事録)

(Minutes of General Meeting of Members)

第三条の二 社員総会の議事録は、書面又は電磁的記録(特定非営利活動促進法施行規則(平成二十三年内閣府令第五十五号)第二条に規定する電磁的記録をいう。)をもって作成するものとする。

Article 3-2 (1) The minutes of the general meeting of members shall be created in writing or in an electromagnetic record (refers to an electromagnetic record as defined in Article 2 of the Enforcement Regulations of the Act on Promotion of Specified Non-profit Activities (Cabinet Office Order No. 55 of 2011)).

2 法第十四条の九の規定により社員総会の決議があったものとみなされた場合には、当該社員総会の議事録は、次に掲げる事項を内容として作成するものとする。

(2) If a resolution of the general meeting of members is deemed to have been passed pursuant to the provisions of Article 14-9 of the Act, minutes of the general meeting of members which contain the following details shall be created.

一 社員総会の決議があったものとみなされた事項の内容

(i) Details of the matters deemed to have been resolved at the general meeting of members

二 前号の事項の提案をした者の氏名又は名称

(ii) Name of the person who proposed the matters in the previous item

三 社員総会の決議があったものとみなされた日

(iii) The date on which the resolution of the general meeting of members is deemed to have been made

四 議事録の作成に係る職務を行った者の氏名

(iv) Name of the person who performed duties related to the creation of the minutes

(平二四条例二八・追加)

(Added by Ordinance No. 28 of 2012)

(定款の変更の認証申請等)

(Application for Certification of Changes to Articles of Incorporation)

第三条の三 法第二十五条第三項の認証を受けようとする特定非営利活動法人は、規則で定めるところにより、同条第四項に掲げる書類(所轄庁の変更を伴う定款変更の場合にあ

っては、法第二十六条第二項に掲げる書類)を添付した申請書を知事に提出するものとする。

Article 3-3 (1) A corporation engaging in specified non-profit activities that wishes to receive certification under Article 25, paragraph (3) of the Act shall submit to the governor an application form with the documents set forth in paragraph (4) of the same Article attached (in the case of a change to the articles of incorporation that involves a change in the competent authority, the documents set forth in Article 26, paragraph (2) of the Act).

2 法第二十五条第三項の認証を受けた特定非営利活動法人は、法第三十条の閲覧又は謄写の用に供するため、規則で定めるところにより、当該認証に係る変更後の定款を添付した提出書を知事に提出するものとする。

(2) A corporation engaging in specified non-profit activities that has been certified under Article 25, paragraph (3) of the Act shall, for the purpose of inspection or copying under Article 30 of the Act, submit a submission form to the governor in accordance with the Regulations with the revised articles of incorporation related to the certification attached.

(平二四条例二八・追加)

(Added by Ordinance No. 28 of 2012)

(定款の変更の届出)

(Notification of Changes to the Articles of Incorporation)

第三条の四 法第二十五条第六項の規定による届出を行おうとする特定非営利活動法人は、規則で定めるところにより、同項に掲げる書類を添付した届出書を知事に提出するものとする。

Article 3-4 A corporation engaging in specified non-profit activities that wishes to make a correction pursuant to the provisions of Article 25, paragraph (6) of the Act shall submit a notification form to the governor in accordance with the Regulations with the documents set forth in the same paragraph attached.

(平二四条例二八・追加)

(Added by Ordinance No. 28 of 2012)

(事業報告書等の提出)

(Submission of Business Reports)

第四条 法第二十九条の規定により、特定非営利活動法人は、毎事業年度初めの三月以内に、規則で定めるところにより、同条に掲げる書類を添付した提出書を知事に提出するものとする。

Article 4 Pursuant to the provisions of Article 29 of the Act, corporations engaging in specified non-profit activities shall, within the first three months of each business

year, submit a submission form to the governor in accordance with the Regulations with the documents set forth in the same article attached.

(平一五条例一七・一部改正、平二〇条例一三九・旧第三条繰下・一部改正、平二四条例二八・一部改正)

(Partially amended by Ordinance No. 17 of 2003, former Article 3 moved down and partially amended by Ordinance No. 139 of 2008, partially amended by Article 28 of 2012)

(事業報告書等の閲覧及び謄写)

(Inspection and Copying of Business Reports)

第五条 法第三十条の規定による、閲覧させ、又は謄写させる場所は、東京都生活文化スポーツ局内とする。

Article 5 (1) Pursuant to the provisions of Article 30 of the Act, the place for inspection and copying shall be within the Tokyo Metropolitan Government Bureau of Citizens, Culture and Sports.

2 法第三十条の規定により謄写させるときは、別表に定めるところにより謄写手数料を徴収する。

(2) When allowing the copying of documents pursuant to the provisions of Article 30 of the Act, a copying fee shall be collected pursuant to the provisions of the Attached Table.

3 既納の謄写手数料は、還付しない。ただし、知事は、特別の理由があると認めるときは、その全部又は一部を還付することができる。

(3) Copying fees which have been already paid shall not be refunded. However, if the governor deems that there is a special reason, all or part of the amount may be refunded.

4 知事は、特別の理由があると認めるときは、謄写手数料を減額し、又は免除することができる。

(4) The governor may reduce or waive the copying fees if it is deemed that there are special reasons.

5 前各項に定めるもののほか、法第三十条の規定による閲覧及び謄写に関し必要な事項は、規則で定める。

(5) Beyond what is specified in each of the preceding paragraphs, necessary matters regarding inspection and copying pursuant to Article 30 of the Act shall be provided for by Regulations.

(平二四条例二八・全改、令四条例一・一部改正)

(Fully amended by Ordinance No. 28 of 2012, partially amended by Ordinance No. 1 of 2022)

(合併の認証申請)

(Application for Certification of Merger)

第六条 法第三十四条第三項の認証を受けようとする特定非営利活動法人は、規則で定めるところにより、同条第四項に掲げる書類を添付して、次に掲げる事項を記載した申請書を知事に提出するものとする。

Article 6 (1) A corporation engaging in specified non-profit activities that wishes to receive certification under Article 34, paragraph (3) of the Act shall, pursuant to the Regulations, submit to the governor an application form which describes the matters set forth below and has the documents listed in paragraph (4) of the same Article attached.

一 合併しようとする各特定非営利活動法人の名称、代表者の氏名及び主たる事務所の所在地

(i) The name of each corporation engaging in specified non-profit activities that is to be merged, the name of its representative, and the location of its principal office

二 合併後存続し、又は合併によって設立する特定非営利活動法人の名称、代表者の氏名並びに主たる事務所及びその他の事務所の所在地

(ii) The name of the corporation engaging in specified non-profit activities that will survive the merger or is to be established as a result of the merger, the name of its representative, and the locations of its principal office and other offices

三 合併後存続し、又は合併によって設立する特定非営利活動法人の定款に記載された目的

(iii) The purpose stated in the articles of incorporation of the corporation engaging in specified non-profit activities that will survive the merger or is to be established as a result of the merger

2 第二条第二項及び第三項並びに第三条の規定は、前項の申請書に添付する書類について準用する。

(2) The provisions of Article 2, paragraphs (2) and (3), and Article 3 shall apply mutatis mutandis to the documents attached to the application form in the preceding paragraph.

(平二〇条例一三九・旧第五条繰下、平二四条例二八・一部改正)

(Former Article 5 moved down by Ordinance No. 139 of 2008, partially amended by Article 28 of 2012)

(認定の申請)

(Application for Approval)

第六条の二 法第四十四条第一項の認定を受けようとする特定非営利活動法人は、規則で定めるところにより、同条第二項各号に掲げる書類を添付して、次に掲げる事項を記載

した申請書を知事に提出するものとする。ただし、法第四十五条第一項第一号ハに掲げる基準に適合する特定非営利活動法人が申請をする場合には、法第四十四条第二項第一号に掲げる書類を添付することを要しない。

**Article 6-2** A corporation engaging in specified non-profit activities that wishes to receive approval under Article 44, paragraph (1) of the Act shall, pursuant to the Regulations, submit to the governor an application form which describes the matters set forth below and has the documents listed in each item of paragraph (2) of the same Article attached. However, when a corporation engaging in specified non-profit activities that meets the criteria set forth in Article 45, paragraph (1), item (i)(c) of the Act applies, the documents set forth in Article 44, paragraph (2), item (i) of the Act are not required to be attached.

一 認定を受けようとする特定非営利活動法人の名称並びに主たる事務所及びその他の事務所の所在地

(i) The name of the corporation engaging in specified non-profit activities that is to receive approval and the locations of its principal office and other offices

二 代表者の氏名

(ii) Name of representative

三 設立の年月日

(iii) Date of establishment

四 認定を受けようとする特定非営利活動法人が現に行っている事業の概要

(iv) Outline of the business that is currently being conducted by the corporation engaging in specified non-profit activities which is to receive approval

五 その他参考となるべき事項

(v) Other matters of reference

(平二四条例二八・追加)

(Added by Ordinance No. 28 of 2012)

(認定の有効期間の更新申請)

(Application for Renewal of Validity Period of Approval)

第六条の三 法第五十一条第二項の有効期間の更新を受けようとする法第四十四条第一項の認定を受けた特定非営利活動法人(以下「認定特定非営利活動法人」という。)は、規則で定めるところにより、法第五十一条第五項の規定において準用する法第四十四条第二項第二号及び第三号に掲げる書類を添付した申請書を知事に提出するものとする。ただし、これらの書類については、既に知事に提出されているものと内容に変更がないときは、その添付を省略することができる。

**Article 6-3** A corporation engaging in specified non-profit activities that is certified under Article 44, paragraph (1) of the Act (hereinafter referred to as an “Approved



Non-profit Corporation") that wishes to renew the validity period under Article 51, paragraph (2) of the Act shall, pursuant to the Regulations, submit to the governor an application form which has attached the documents set forth in Article 44, paragraph (2), items (ii) and (iii) of the Act, as applied mutatis mutandis pursuant to the provisions of Article 51, paragraph (5) of the Act. However, the attachment of these documents may be omitted if there is no change in their content from those already submitted to the governor.

(平二四条例二八・追加)

(Added by Ordinance No. 28 of 2012)

(非所轄法人の定款の変更の届出等)

(Notification of Changes to the Articles of Incorporation of Corporation Outside of Jurisdiction)

第六条の四 第三条の四及び第四条の規定は、法第五十二条第一項の規定により認定特定非営利活動法人について法第二十五条第六項及び法第二十九条の規定を読み替えて適用する場合において、都及び他の道府県の区域内に事務所を設置する認定特定非営利活動法人のうち知事が所轄するもの以外のもの(以下「非所轄法人」という。)がこれらの規定による届出又は提出を知事にする場合に適用する。

Article 6-4 (1) In cases where the provisions of Article 25, paragraph (6) and Article 29 of the Act apply to an Approved Non-profit Corporation by replacing terms pursuant to the provisions of Article 52, paragraph (1) of the Act, the provisions of Article 3-4 and Article 4 shall apply when an Approved Non-profit Corporation, which has offices established within Tokyo and another prefecture and is not under the jurisdiction of the governor (hereinafter referred to as a "Non-Jurisdictional Corporation"), is required to submit a notification or submission pursuant to the provisions of said Articles.

2 法第五十二条第二項の規定により、非所轄法人が同項に掲げる書類の提出をするときは、規則で定めるところにより、提出書を知事に提出するものとする。

(2) When a Non-Jurisdictional Corporation submits the documents set forth in Article 52, paragraph (2) of the Act pursuant to the provisions of the same paragraph, a submission form shall be submitted to the governor in accordance with the Regulations.

(平二四条例二八・追加)

(Added by Ordinance No. 28 of 2012)

(役員報酬規程等の提出)

(Submission of Officer Remuneration Rules)

第六条の五 認定特定非営利活動法人は、法第五十五条第一項の規定により、毎事業年度初めの三月以内に、規則で定めるところにより、同項に掲げる書類を添付した提出書を

知事に提出するものとする。

Article 6-5 Pursuant to the provisions of Article 55, paragraph (1) of the Act, an Approved Non-profit Corporation shall, within the first three months of each business year, submit a submission form to the governor in accordance with the Regulations with the documents set forth in the same paragraph attached.

2 法第五十五条第二項の規定による法第五十四条第三項の書類の提出は、規則で定めるところにより、遅滞なく、知事に提出するものとする。

(2) The submission of the documents set forth in Article 54, paragraph (3) of the Act pursuant to the provisions of Article 55, paragraph (2) of the Act shall be submitted to the governor in accordance with the Regulations without delay.

3 前二項の規定は、法第五十五条第一項又は第二項の規定により非所轄法人が知事に書類を提出する場合に適用する。

(3) The provisions of the preceding two paragraphs apply when a Non-Jurisdictional Corporation submits documents to the governor pursuant to the provisions of Article 55, paragraph (1) or (2) of the Act.

(平二四条例二八・追加、平二八条例一〇九・令三条例一〇・一部改正)

(Added by Ordinance No. 28 of 2012, partially amended by Ordinance No. 109 of 2016 and Ordinance No. 10 of 2021)

(役員報酬規程等の閲覧及び謄写)

(Inspection and Copying of Officer Remuneration Rules)

第六条の六 法第五十六条の規定による、閲覧させ、又は謄写させる場所は、東京都生活文化スポーツ局内とする。

Article 6-6 (1) Pursuant to the provisions of Article 56 of the Act, the place for inspection and copying shall be within the Tokyo Metropolitan Government Bureau of Citizens, Culture and Sports.

2 法第五十六条の規定により謄写させるときは、別表に定めるところにより謄写手数料を徴収する。

(2) When allowing the copying of documents pursuant to the provisions of Article 56 of the Act, a copying fee shall be collected pursuant to the provisions of the Attached Table.

3 既納の謄写手数料は、還付しない。ただし、知事は、特別の理由があると認めるときは、その全部又は一部を還付することができる。

(3) Copying fees which have been already paid shall not be refunded. However, if the governor deems that there is a special reason, all or part of the amount may be refunded.

4 知事は、特別の理由があると認めるときは、謄写手数料を減額し、又は免除することが

できる。

(4) The governor may reduce or waive the copying fees if it is deemed that there are special reasons.

5 前各項に定めるもののほか、法第五十六条の規定による閲覧及び謄写に関し必要な事項は、規則で定める。

(5) Beyond what is specified in each of the preceding paragraphs, necessary matters regarding inspection and copying pursuant to Article 56 of the Act shall be provided for by Regulations.

(平二四条例二八・追加、令四条例一・一部改正)

(Added by Ordinance No. 28 of 2012, partially amended by Ordinance No. 1 of 2022)

(特例認定の申請)

(Application for Special Approval)

第六条の七 法第五十八条第一項の特例認定を受けようとする特定非営利活動法人は、規則で定めるところにより、同条第二項において準用する法第四十四条第二項第二号及び第三号に掲げる書類を添付して、次に掲げる事項を記載した申請書を知事に提出するものとする。

Article 6-7 A corporation engaging in specified non-profit activities that wishes to receive special approval under Article 58, paragraph (1) of the Act shall, pursuant to the Regulations, submit to the governor an application form which describes the matters set forth below and which has attached the documents set forth in Article 44, paragraph (2), items (ii) and (iii) of the Act, as applied mutatis mutandis pursuant to Article 58, paragraph (2) of the Act.

一 特例認定を受けようとする特定非営利活動法人の名称並びに主たる事務所及びその他の事務所の所在地

(i) The name of the corporation engaging in specified non-profit activities that is to receive special approval and the locations of its principal office and other offices

二 代表者の氏名

(ii) Name of representative

三 設立の年月日

(iii) Date of establishment

四 特例認定を受けようとする特定非営利活動法人が現に行っている事業の概要

(iv) Outline of the business that is currently being conducted by the corporation engaging in specified non-profit activities which is to receive special approval

五 その他参考となるべき事項

(v) Other matters of reference

(平二四条例二八・追加、平二八条例一〇九・一部改正)

(Added by Ordinance No. 28 of 2012, partially amended by Ordinance No. 109 of 2016)

(認定特定非営利活動法人に関する規定の準用)

(Mutatis Mutandis Application of Provisions Regarding Approved Non-profit Corporations)

第六条の八 第六条の四第一項の規定は法第六十二条において準用する法第五十二条第一項の規定により法第五十八条第一項の特例認定を受けた特定非営利活動法人(以下「特例認定特定非営利活動法人」という。)における法第二十五条第六項及び法第二十九条の規定を読み替えて適用する場合について、第六条の四第二項の規定は法第六十二条において準用する法第五十二条第二項に規定する書類の提出について、第六条の五の規定は法第六十二条において準用する法第五十五条の書類の提出について、第六条の六の規定は法第六十二条において準用する法第五十六条の規定による閲覧及び謄写について、それぞれ準用する。

Article 6-8 In cases where the provisions of Article 6-4, paragraph (1) apply to a corporation engaging in specified non-profit activities that has received special approval under Article 58, paragraph (1) of the Act (hereinafter referred to as a “Specially Approved Non-profit Corporation”) pursuant to the provisions of Article 52, paragraph (1) of the Act as applied mutatis mutandis pursuant to Article 62 of the Act by replacing terms pursuant to the provisions of Article 25, paragraph (6) of the Act and Article 29 of the Act: the provisions of Article 6-4, paragraph (2) shall apply mutatis mutandis to the submission of documents pursuant to the provisions of Article 52, paragraph (2) of the Act as applied mutatis mutandis pursuant to Article 62 of the Act; the provisions of Article 6-5 shall apply mutatis mutandis to the submission of documents pursuant to the provisions of Article 55 of the Act as applied mutatis mutandis pursuant to Article 62 of the Act; and the provisions of Article 6-6 shall apply mutatis mutandis to inspection and copying pursuant to the provisions of Article 56 of the Act as applied mutatis mutandis pursuant to Article 62 of the Act.

(平二四条例二八・追加、平二八条例一〇九・一部改正)

(Added by Ordinance No. 28 of 2012, partially amended by Ordinance No. 109 of 2016)

(合併の認定の申請)

(Application for Approval of Merger)

第六条の九 法第六十三条第一項の認定を受けようとする認定特定非営利活動法人又は同条第二項の認定を受けようとする特例認定特定非営利活動法人は、第六条第一項に規定する申請書の提出に併せて、規則で定めるところにより、法第六十三条第一項又は第二項の合併の認定を受けるための申請書を知事に提出するものとする。

Article 6-9 An Approved Non-profit Corporation that wishes to receive approval under Article 63, paragraph (1) of the Act or a Specially Approved Non-profit Corporation that wishes to receive approval under paragraph (2) of the same Article shall, pursuant to the Regulations, submit to the governor an application form for the purpose of receiving approval of a merger under Article 63, paragraph (1) or (2) of the Act, together with an application form pursuant to the provisions of Article 6, paragraph (1) of the Act.

(平二四条例二八・追加、平二八条例一〇九・一部改正)

(Added by Ordinance No. 28 of 2012, partially amended by Ordinance No. 109 of 2016)

(電磁的記録による縦覧及び閲覧)

(Public Inspection and Inspection via Electromagnetic Records)

第七条 法第十条第二項(法第二十五条第五項及び法第三十四条第五項において準用する場合を含む。)の規定による縦覧及び法第三十条の規定による閲覧を、情報通信技術を活用した行政の推進等に関する法律(平成十四年法律第百五十一号)第八条の規定により、書面等に係る電磁的記録に記録されている事項又は当該事項を記載した書類により行う場合に必要な事項は、規則で定める。

Article 7 The necessary matters for when public inspection pursuant to the provisions of Article 10, paragraph (2) of the Act (including as applied mutatis mutandis pursuant to Article 25, paragraph (5) of the Act and Article 34, paragraph (5) of the Act) and inspection pursuant to the provisions of Article 30 of the Act are to be conducted via matters recorded in electromagnetic records related to documents, etc., or documents that describe the relevant matters, in accordance with the provisions of Article 8 of the Act on the Advancement of Government Administration Processes That Use Information and Communications Technology (Act No. 151 of 2002), shall be prescribed in Regulations.

(平二〇条例一三九・追加、平二四条例二八・令元条例三三・一部改正)

(Added by Ordinance No. 139 of 2008, partially amended by Ordinance No. 28 of 2012 and Ordinance No. 33 of 2019)

(特定非営利活動法人が行う電磁的記録による保存)

(Storage in Electromagnetic Records by Corporations Engaging in Specified Non-profit Activities)

第八条 法第七十五条の規定により読み替えて適用される民間事業者等が行う書面の保存等における情報通信の技術の利用に関する法律(平成十六年法律第百四十九号。以下「電子文書法」という。)第三条第一項の条例で定める保存は、次に掲げる書面の保存とする。

Article 8 (1) Storage to be specified by prefectural ordinance under Article 3, paragraph (1) of the Act on Utilization of Telecommunications Technology in Document

Preservation, etc. Conducted by Private Business Operators, etc. (Act No. 149 of 2004; hereinafter referred to as the "Electronic Documents Act") when applied by replacing terms pursuant to the provisions of Article 75 of the Act shall be storage of the documents set forth below.

一 法第十四条(法第三十九条第二項において準用する場合を含む。次条第一項において同じ。)の規定による財産目録の備置き

(i) Keeping of an inventory of assets pursuant to the provisions of Article 14 of the Act (including as applied mutatis mutandis pursuant to Article 39, paragraph (2) of the Act; the same shall apply in paragraph (1) of the following Article)

二 法第二十八条第一項の規定による事業報告書等並びに同条第二項の規定による役員名簿及び定款等の備置き

(ii) Keeping of business reports, etc. pursuant to the provisions of Article 28, paragraph (1) of the Act, and the list of officers and articles of incorporation, etc. pursuant to the provisions of paragraph (2) of the same Article

三 法第三十五条第一項の規定による貸借対照表及び財産目録の備置き

(iii) Keeping balance sheets and inventory of assets pursuant to the provisions of Article 35, paragraph (1) of the Act

四 法第五十四条第一項(法第六十二条(法第六十三条第五項において準用する場合を含む。)及び法第六十三条第五項において準用する場合を含む。)の規定による書類の備置き

(iv) Keeping documents pursuant to the provisions of Article 54, paragraph (1) of the Act (including as applied mutatis mutandis pursuant to Article 62 (including cases where it is applied mutatis mutandis pursuant to Article 63, paragraph (5) of the Act) and Article 63, paragraph (5) of the Act)

五 法第五十四条第二項及び第三項(これらの規定を法第六十二条において準用する場合を含む。次条第一項において同じ。)の規定による書類の備置き

(v) Keeping of documents pursuant to the provisions of Article 54, paragraphs (2) and (3) of the Act (including as applied mutatis mutandis pursuant to Article 62 of the Act; the same shall apply in paragraph (1) of the following Article)

2 特定非営利活動法人が、電子文書法第三条第一項の規定により、前項各号に掲げる書面の保存に代えて当該書面に係る電磁的記録の保存を行う場合に必要な事項は、規則で定める。

(2) The necessary matters for when a corporation engaging in specified non-profit activities stores, pursuant to the provisions of Article 3, paragraph (1) of the Electronic Documents Act, the documents set forth in the items of the preceding paragraph in electromagnetic records instead of storing the documents, shall be provided for by

Regulations.

(平二〇条例一三九・追加、平二四条例二八・平二八条例一〇九・一部改正)

(Added by Ordinance No. 139 of 2008, partially amended by Ordinance No. 28 of 2012 and Ordinance No. 109 of 2016)

(特定非営利活動法人が行う電磁的記録による作成)

(Creation of Electromagnetic Records by Corporations Engaging in Specified Non-profit Activities)

第九条 法第七十五条の規定により読み替えて適用される電子文書法第四条第一項の条例で定める作成は、次に掲げる書面の作成とする。

Article 9 (1) Creation to be specified by prefectural ordinance under Article 4, paragraph (1) of the Electronic Documents Act when applied by replacing terms pursuant to the provisions of Article 75 of the Act shall be creation of the documents set forth below.

一 法第十四条の規定による財産目録の作成

(i) Creation of an inventory of assets pursuant to the provisions of Article 14 of the Act

二 法第二十八条第一項の規定による事業報告書等の作成

(ii) Creation of business reports, etc. pursuant to the provisions of Article 28, paragraph (1) of the Act

三 法第三十五条第一項の規定による貸借対照表及び財産目録の作成

(iii) Creation of balance sheets and inventory of assets pursuant to the provisions of Article 35, paragraph (1) of the Act

四 法第五十四条第二項及び第三項の規定による書類の作成

(iv) Creation of documents pursuant to the provisions of Article 54, paragraphs (2) and (3) of the Act

2 特定非営利活動法人が、電子文書法第四条第一項の規定により、前項各号に掲げる書面の作成に代えて当該書面に係る電磁的記録の作成を行う場合に必要な事項は、規則で定める。

(2) The necessary matters for when a corporation engaging in specified non-profit activities creates, pursuant to the provisions of Article 4, paragraph (1) of the Electronic Documents Act, the documents set forth in the items of the preceding paragraph in electromagnetic records instead of creating the documents, shall be provided for by Regulations.

(平二〇条例一三九・追加、平二四条例二八・平二八条例一〇九・一部改正)

(Added by Ordinance No. 139 of 2008, partially amended by Ordinance No. 28 of 2012 and Ordinance No. 109 of 2016)

(特定非営利活動法人が行う電磁的記録による縦覧等)

(Public Inspection of Electromagnetic Records by Corporations Engaging in Specified Non-profit Activities)

第十条 法第七十五条の規定により読み替えて適用される電子文書法第五条第一項の条例で定める縦覧等は、次に掲げる書類の閲覧とする。

Article 10 (1) Public inspection, etc. to be specified by prefectural ordinance under Article 5, paragraph (1) of the Electronic Documents Act when applied by replacing terms pursuant to the provisions of Article 75 of the Act shall be the inspection of the documents set forth below.

一 法第二十八条第三項の規定による書類の閲覧

(i) Public inspection of documents pursuant to the provisions of Article 28, paragraph (3) of the Act

二 法第四十五条第一項第五号(法第五十一条第五項及び法第六十三条第五項において準用する場合を含む。)の規定による書類の閲覧

(ii) Public inspection of documents pursuant to the provisions of Article 45, paragraph (1), item (v) of the Act (including as applied mutatis mutandis pursuant to Article 51, paragraph (5) of the Act and Article 63, paragraph (5) of the Act)

三 法第五十二条第四項及び第五項並びに法第五十四条第四項(これらの規定を法第六十二条において準用する場合を含む。)の規定による書類の閲覧

(iii) Public inspection of documents pursuant to the provisions of Article 52, paragraphs (4) and (5) of the Act and Article 54, paragraph (4) of the Act (including as applied mutatis mutandis pursuant to Article 62 of the Act)

2 特定非営利活動法人が、電子文書法第五条第一項の規定により、前項に規定する書面の閲覧に代えて当該書面に係る電磁的記録に記録されている事項又は当該事項を記載した書類の縦覧等を行う場合に必要な事項は、規則で定める。

(2) The necessary matters for when a corporation engaging in specified non-profit activities, pursuant to the provisions of Article 5, paragraph (1) of the Electronic Documents Act, conducts public inspection, etc. of the documents prescribed in the preceding paragraph via inspection of the matters recorded in electromagnetic records related to the relevant documents, or documents that describe the relevant matters, instead of inspection of the documents, shall be provided for by Regulations.

(平二〇条例一三九・追加、平二四条例二八・平二八条例一〇九・令三条例一〇・一部改正)

(Added by Ordinance No. 139 of 2008, partially amended by Ordinance No. 28 of 2012, Ordinance No. 109 of 2016 and Ordinance No. 10 of 2021)

(委任)

(Delegation)



第十一条 この条例に定めるもののほか、法第二章、第三章及び第五章並びにこの条例の施行について必要な事項は、規則で定める。

Article 11 In addition to what is prescribed in this ordinance, matters necessary for the enforcement of Chapters 2, 3 and 5 of the Act and this ordinance shall be prescribed in the Regulations.

(平二〇条例一三九・旧第六条繰下、平二四条例二八・一部改正)

(Former Article 6 moved down by Ordinance No. 139 of 2008, partially amended by Article 28 of 2012)

附 則

Supplementary Provisions

この条例は、平成十年十二月一日から施行する。

This Ordinance comes into effect as of December 1, 1998.

附 則(平成一五年条例第一七号)

Supplementary Provisions (Ordinance No. 17 of 2003)

1 この条例は、平成十五年五月一日から施行する。

(1) This ordinance comes into effect as of May 1, 2003.

2 この条例の施行の際、現に事業年度を設けていない特定非営利活動法人についての当初の事業年度の開始の日の前日までの期間に係るこの条例による改正後の特定非営利活動促進法施行条例第三条の規定の適用については、同条中「毎事業年度」とあるのは「毎年」とする。

(2) Regarding the application of the provisions of Article 3 of the Ordinance for Enforcement of the Act on Promotion of Specified Non-profit Activities as amended by this ordinance, during the period until the day before the first day of the first business year of corporations engaging in specified non-profit activities that did not have a business year set at the time of enforcement of this ordinance, “each business year” in the same Article shall mean “each year”.

附 則(平成二〇年条例第一三九号)

Supplementary Provisions (Ordinance No. 139 of 2008)

この条例は、公布の日から施行する。ただし、第六条の次に四条を加える改正規定(第七条に係る部分に限る。)は、平成二十一年四月一日から施行する。

This ordinance comes into effect as of the date of promulgation. However, the provisions adding four Articles following Article 6 (limited to the portions related to Article 7) come into effect as of April 1, 2009.

附 則(平成二四年条例第二八号)

Supplementary Provisions (Ordinance No. 28 of 2012)

1 この条例は、平成二十四年四月一日から施行する。

(1) This ordinance comes into effect as of April 1, 2012.

2 この条例の施行の際、この条例による改正前の特定非営利活動促進法施行条例第二条第一項及び第六条の規定により現に提出されている申請書は、この条例による改正後の特定非営利活動促進法施行条例第二条第一項及び第六条第一項の規定に基づき提出された申請書とみなす。

(2) An application form that has been submitted pursuant to the provisions of Article 2, paragraph (1) and Article 6 of the Ordinance for Enforcement of the Act on Promotion of Specified Non-profit Activities prior to its revision by this ordinance shall be deemed to be an application form submitted pursuant to the provisions of Article 2, paragraph (1) and Article 6, paragraph (1) of the Ordinance for Enforcement of the Act on Promotion of Specified Non-profit Activities as amended by this ordinance.

附 則(平成二四年条例第一〇八号)

Supplementary Provisions (Ordinance No. 108 of 2012)

1 この条例は、公布の日から施行する。

(1) This ordinance comes into effect as of the date of promulgation.

2 この条例の施行の日から平成二十五年一月八日までの間、この条例による改正後の特定非営利活動促進法施行条例第二条第二項第一号の規定の適用については、同号中「写し」とあるのは、「写し又は出入国管理及び難民認定法及び日本国との平和条約に基づき日本の国籍を離脱した者等の出入国管理に関する特例法の一部を改正する等の法律(平成二十一年法律第七十九号)第四条の規定による廃止前の外国人登録法(昭和二十七年法律第二百二十五号)第四条第一項に規定する外国人登録原票の記載内容を証明する特別区又は市町村の長が発給した文書」と読み替えるものとする。

(2) Regarding the application of the provisions of Article 2, paragraph (2), item (i) of the Ordinance for Enforcement of the Act on Promotion of Specified Non-profit Activities as amended by this ordinance, during the period from the date of enforcement of this ordinance until January 8, 2013, the word “copy” in the same item shall be read as “copy or a document issued by the mayor of a special ward or municipality which certifies the contents of the alien registration card prescribed in Article 4, paragraph (1) of the Alien Registration Act (Act No. 125 of 1952) prior to its repeal by the provisions of Article 4 of the Act on the Partial Revision of the Immigration Control and Refugee Recognition Act and Special Act on the Immigration Control of, inter alia, those who have lost Japanese Nationality pursuant to the Treaty of Peace with Japan (Act No. 79 of 2009).

附 則(平成二七年条例第一一七号)

Supplementary Provisions (Ordinance No. 117 of 2015)

この条例は、公布の日から施行する。

This ordinance comes into effect as of the date of promulgation.

附 則(平成二八年条例第一〇九号)

Supplementary Provisions (Ordinance No. 109 of 2016)

この条例は、特定非営利活動促進法の一部を改正する法律(平成二十八年法律第七十号)の施行の日から施行する。

This Ordinance shall come into effect as of the date on which the Act Partially Amending the Act on Promotion of Specified Non-profit Activities (Act No. 70 of 2016) comes into effect.

(施行の日 = 平成二九年四月一日)

(Effective date = April 1, 2017)

附 則(平成二九年条例第五二号)

Supplementary Provisions (Ordinance No. 52 of 2017)

この条例は、平成二十九年七月一日から施行する。

This ordinance comes into effect as of July 1, 2017.

附 則(平成三一年条例第二二号)

Supplementary Provisions (Ordinance No. 22 of 2019)

この条例は、平成三十一年七月一日から施行する。

This ordinance comes into effect as of July 1, 2019.

附 則(令和元年条例第三三号)

Supplementary Provisions (Ordinance No. 33 of 2019)

この条例は、情報通信技術の活用による行政手続等に係る関係者の利便性の向上並びに行政運営の簡素化及び効率化を図るための行政手続等における情報通信の技術の利用に関する法律等の一部を改正する法律(令和元年法律第十六号)附則第一条本文に規定する政令で定める日から施行する。

This ordinance comes into effect as of the date specified in the Cabinet Order that is specified in the main text of Article 1 of the Supplementary Provisions of the Act Partially Amending the Act on the Utilization of Information and Communications Technologies in Administrative Procedure to Improve Convenience of Relevant Persons and to Simplify and Streamline Administrative Management Relating to Administrative Procedure Utilizing Information and Communications Technologies (Act No. 16 of 2019).

(政令で定める日 = 令和元年一二月一六日)

(Date Specified by the Cabinet Order = December 16, 2019)

附 則(令和三年条例第一〇号)

Supplementary Provisions (Ordinance No. 10 of 2021)

1 この条例は、令和三年六月九日(以下「施行日」という。)から施行する。

(1) This ordinance comes into effect as of June 9, 2021 (hereinafter referred to as the

"Effective Date").

2 この条例による改正後の特定非営利活動促進法施行条例第六条の五第一項(同条例第六条の八において準用する場合を含む。)の規定は、特定非営利活動促進法(平成十年法律第七号)第二条第三項に規定する認定特定非営利活動法人又は同条第四項に規定する特例認定特定非営利活動法人(以下「認定特定非営利活動法人等」という。)が施行日以後に開始する事業年度において提出すべき書類について適用し、認定特定非営利活動法人等が施行日前に開始した事業年度において提出すべき書類については、なお従前の例による。

(2) The provisions of Article 6-5, paragraph (1) of the Ordinance for Enforcement of the Act on Promotion of Specified Non-profit Activities as amended by this ordinance (including as applied mutatis mutandis pursuant to Article 6-8 of the Ordinance) shall apply to the documents that are to be submitted in the business year that commences after the enforcement date by Approved Non-profit Corporations specified in Article 2, paragraph (3) of the Act on Promotion of Specified Non-profit Activities (Act No. 7 of 1998) and Specially Approved Non-profit Corporations specified in paragraph (4) of the same Article (hereinafter referred to as "Approved Non-profit Corporations Etc."), and the prior laws shall continue to govern the documents that are to be submitted by Approved Non-profit Corporations Etc. in the business year that commences prior to the enforcement date.

附 則(令和四年条例第一号)抄

Supplementary Provisions (Ordinance No. 1 of 2022) Extract

(施行期日)

(Effective Date)

1 この条例は、令和四年四月一日から施行する。

(1) This ordinance comes into effect as of April 1, 2022.

別表(第五条、第六条の六関係)

Attached Table (related to Articles 5 and 6-6)

(平二四条例二八・追加、平二九条例五二・平三一条例二二・一部改正)

(Added by Ordinance No. 28 of 2012, partially amended by Ordinance No. 52 of 2017 and Ordinance No. 22 of 2019)

手数料の名称 Name of fee	金額 Amount	徴収時期 Timing of Collection
謄写手数料 Copying fee	文書の写し一枚につき十円 10 yen per page of a copied document	写しの交付のとき。 At the time of issuance of a copy

備考

Remarks

一 用紙の両面に印刷された文書については、片面を一枚として算定する。

(i) For documents printed on both sides of a sheet of paper, each side is counted as one page.

二 写しを交付する場合は、原則として日本産業規格A列三番までの用紙を用いる。

(ii) When a copy is issued, paper up to size A3 in the Japanese Industrial Standards shall be used in principle.